City of Fairmont
Utility & City Service Application

Please read and understand the following:

I hereby apply for water and/or sanitary sewer service by meter, and/or refuse collection service at the address entered below or any subsequent addresses, as initaled below, under the published rules and regulations of the Water Dept., Sanitary Sewer Board and/or City Ordinances now in effect (which you have given me the opportunity to read) and any revisions thereof that may be published, for which I agree to pay at the published rates of the departments/board/City except that all bills shall become due and payable forthwith in case I discontinue the use of water and sanitary sewer. I agree to notify the City in writing of any intention to remove from any manner my liability under this contract, and to pay for all water and sanitary sewer delivered to the said premises and refuse collected until the City has had a reasonable time in which to disconnect its meter after the maturity date.

Please initial: Water _____ Sewer _____ Garbage _____

Applicant Information:

Date Submitted:	
Requested Service Start Date:	
Service Address	
(No Post Office Box)	
Applicant Name	
Spouse/Roommate's Name	
Mailing Address	
Driver's License State & Number	
Social Security Number	
Phone (cell)	
Phone (home)	
Phone (work)	
Email	
Employer	
Emergency Contact Name	
Emergency Contact #	
Do you rent or own the home? (If you rent, complete information below)	
Owner's Name	
Owner's Address	
Owner's Daytime Phone Number	

Please mail/fax completed form,

Copy of a Valid, non-expired, Drivers License, State ID or Passport and a lease (if renting) to:

City of Fairmont
Customer Service
P.O. Box 1428
Fairmont, WV 26555-1428
Fax: 304-366-6232
OR

Email information to:

customerservice@fairmontwv.gov

OR

Drop off completed form & documents to:

City of Fairmont
Utility Billing Customer Service Center
109 Merchant St.
Fairmont, WV 26554

Office Hours: Mon - Fri 8:30 a.m. - 4:30 p.m.

Contact us:
(304) 366-6213

Please answer the following questions:

Do you presently have or have you had utility services with the City of Fairmont?	Yes ____ No ____
Is Utility Service currently on at this location?	Yes ____ No ____
Have you emailed or faxed the required ID and lease?	Yes ____ No ___ (if no, how do you plan on getting us this required information)

Security Deposit Information

All customers are required to submit a security deposit payment with this application. Service will not be provided until a security deposit is paid.

Is the service location of this property located within the city limits?	Yes _____ Security Deposit is $70.00 (Garbage service included) No _____ Security Deposit is $50.00 (Garbage service is NOT included)

For your convenience, we accept credit/debit cards (VISA, MasterCard) for your security deposit payments:

Cardholder's Name	
Card Type and Card Number	
Expiration Date and CVV	
Cardholder's Signature	

Signature/Acknowledgement

_____ _____

Signature of Applicant Date

Warning: West Virginia Code 61-33-44 provides that any person who procures utility services with the intent to evade payment therefore shall be guilty of a misdeameanor, and upon conviction thereof shall be confined in the regional jail for a period not exceeding twelve months or fined not exceeding one thousand dollars, or both in the discretion of the Court.